

## Certification process – timeline

Day	Status
	Application form sent to the SFCNS office incl. information on main criteria
01	Agreement on month/date of audit by stroke center/unit and by leading auditor
10	Criteria check by SFCNS office, clarifications
30	Decision on process start
40	Contract signature, Invoice -1-
~ 4 months	
60	Information package to stroke center/unit (composition of audit team and required documents)
70	Agreement on audit team
90	Audit programme to stroke center/unit; required documents 6-fold to SFCNS certification office
	Document study by auditors
120	Audit, concluding statement by the audit team
~ 3 months	
160	Comprehensive audit report to stroke center/unit
180	Comments on report by stroke center/unit
190	Recommendation on Certificate by SFCNS Zertifizierungskommission
210	Decision on Certificate by SFCNS Hirnschlagkommission Final information and report to stroke center/unit, Invoice -2-
220	Certificate